TERREBONNE PORT COMMISSION

**MINUTES**

**February 16, 2016**

**8026 Main Street, Houma, LA**

Houma, Louisiana 70363

# **Edward Rome, President Presiding**

Present: Andrew Blanchard, Steve Crispino, Dan Davis, Greg Landry, Charles Giglio, and Edward Rome

**Absent: Chris Erny**

Staff: David Rabalais – Executive Director, Natalie Lapeyrouse – Finance Manager,

**Legal: Danna Schwab**

**Consultants: Nick Matherne – CB&I, Clark Capone and Stevie Smith – AllSouth, Dustin Malbrough – GIS Coastal**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION**
	1. **President Edward Rome called the meeting to order and led with the invocation and Steven Crispino led the Pledge of Allegiance. Natalie Lapeyrouse called role. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION**
	1. **None**
3. **Functional Dependency Variance – Permit 2015-74553 and Permit 2015-74555**
	1. **After discussion with Chris Pulaski of TPCG, the commissioners voted to grant the Variance. All were in favor, with the exception of Charles Giglio. Mr. Giglio stated he was opposed. A motion by Steven Crispino and seconded by Dan Davis approved Edward Rome’s request for the parish to accept responsibility for future Functional Dependency Variances. No opposition. Motion passed.**
4. **APPROVAL OF MINUTES**
	1. **A motion by Greg Landry and seconded by Steven Crispino approved the minutes of the January 19, 2016 regular meeting. No opposition. Motion passed.**
5. **FINANCIAL REPORT**
	1. **Reconciliation of finances was reviewed and approved for the month of January 2016 on a motion by Steven Crispino and seconded by Andrew Blanchard. No opposition. Motion passed.**
	2. **A motion by Steven Crispino and seconded by Andrew Blanchard approved the Schwab Law Firm invoice #17525 dated January 14, 2016 in the amount of $5,123.90. No opposition. Motion passed.**
6. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **Port Office Space (DDG) – David Rabalais reported the project should advertise for bids soon.**
		2. **CBP Expansion(DDG) – David Rabalais reported.**
		3. **Bulkhead Extension (GIS) – Dustin Malbrough reported that the contract has been executed.**
	2. **Weatherford building – David Rabalais reported that the Port is working on closing documents.**
	3. **Other Port Projects:**
		1. **HNC Maintenance Dredging and Deepening Study – no changes**

**(1)Pilot Program –Dustin Malbrough, David Rabalais, and O’Neil Malbrough met with the Corps to discuss permit applications.**

* + 1. **Cargo Reporting – No change since last report.**
		2. **Short Cut Canal Dredging and Navigation Aids (All South) – Clark Capone updated everyone on the project.**

**(1)A motion by Steven Crispino and seconded by Dan Davis approved a resolution accepting the low bidder (Crosby Dredging) for the Dredging and Navigation Aids project as recommended by All South. No opposition. Motion passed.**

* + 1. **Logan Slip/Eastern Expansion (CB&I) – Nick Matherne gave an update. David Rabalais will be presenting a proposal to update the Port’s master plan at the next meeting.**
		2. **ThomaSea Dry Dock - David Rabalais reported that repairs on the first drydock have started. The pump issue has not been resolved yet.**
		3. **Terrebonne Port Munson Slip North West Expansion - No change since last report.**
		4. **Terrebonne Port Intracoastal Earhart Drive – No change since last report.**
		5. **Knight Well lease termination and new lease with Alliance- David Rabalais reported that the port is still waiting on a decision from Alliance.**
		6. **A motion by Charles Giglio and seconded by Greg Landry approved discussion and possible action to authorize the Executive Director and Legal to negotiate and execute all documentation necessary for the Terrebonne Port Commission to enter into an agreement with All South Consulting Engineering for the Schematic design and construction estimate of the Port Access Route – East Side. No opposition. Motion passed.**
1. **COMMITTEE REPORTS – None**
2. **STAFF REPORT**
	1. **Maintenance Superintendent Position- The port is still reviewing applicants.**

 **IX. ADJOURNMENT**

 **There being no further business to come before the commission, a motion made for**

 **adjournment by Steven Crispino and seconded by Dan Davis. No opposition. Motion**

 **passed.**